

Mail Integrity Assurance



A concern shared amongst high volume mailing service providers is the security and accuracy of their production print runs. For agencies enforcing traffic violations, from automated speed and red-light cameras, it has become increasingly important to prove that any correspondence sent to an offender has been inserted in an envelope and posted on a certain date. The PosTraQ Mail Integrity Solution provides assurance that the notice was physically inserted into an envelope and posted within the correct timeframe. PosTraQ uses the proven reliability of barcode technology and can be integrated into any customer environment or application.

Benefits of Mail Integrity Assurance:

- Increases mail security
- Images of the scanned envelopes and signed manifests are stored in a searchable database for future retrieval
- Reduces costs, no need to manually administer the print run
- 100% confidence that there can be no mismatch between personalised contents and the address on the envelope
- Aids in the provision of court files and presents a more watertight case for the prosecution

How does it work?

The purpose of the application is to scan in enveloped letters that have been generated by an external application. A two-dimensional barcode (QR code) will be visible within the envelope window and this will contain a unique reference number (URN).

- Users with the right permissions will be able to scan in the window envelopes and save them to a database
- Each envelope that is scanned will have its QR code read to retrieve the URN
- A manifest listing all of the envelope URNs is printed, signed and stored for future access
- The manifest itself is also assigned a URN
- A member of the postal team will then go through and check that all the envelopes match with the manifest. The form is signed and scanned back into the database.
- The manifest and envelope URNs are searchable

